



Redbourn Classic Car Show & Village Fete 2024

Volunteer Briefing Document

Role	Event Clear Away – Fencing Event Clear Away – Signage Event Clear Away – Litter
Date/Time	Saturday 31 st August 1700-1900
Team Leader	Various / Control Point – 07719 553 067
Version	v1

Please attend the Control Point at 1700 to collect your high-viz jacket and ID badge.

Fencing – Team Leader: Control Point – 07719 553 067

Your role will be to dismantle the fencing around the event and parking areas, in small groups. Mesh fencing should be removed from the stakes and rolled into bundles ready for collection. Assistance may also be required to load the supplies onto vehicles and unload into the Parish Storeroom.

There is a lot of fencing so if you have a friend(s) who may like to help we'd be very happy to see them!

Signage – Team Leader: Control Point – 07719 553 067

Your role is to collect the various signs from around The Common and return them to the Control Point. Cable ties should be collected for recycling. Scissors will be provided although you may wish to bring your own scissor or snips as the cable ties can sometimes be hard to remove.

Litter – Team Leader: Control Point – 07719 553 067

Stallholders are responsible for removing their own waste but your role is to walk The Common and collect any discarded litter. Bags, litter pickers, and gloves are available from the Control Point.

If you have any issues on the day please contact the Control Point or call **07719 553 067**. We advise you save this number in case of emergencies.

Thank you in advance for your support – the event simply wouldn't be possible without it.

**PLEASE ALSO FAMILIARISE YOURSELF WITH THE SECURITY BRIEFING WHICH
ACCOMPANIES THIS DOCUMENT**